

Dear Parents and Guardians

Greetings

We would like to welcome back all our returning learners to this term. A special welcome is extended to our new learners to the Lake Road Community.

As we start a new term, we wish to inform you of some noteworthy information.

1.0 COVID 19 PREVENTIVE MEASURES

The School will endeavor to provide a safe environment for all learners and ensure that the health guidelines as provided by the Ministry of Health are adhered to. The following measures have been put in place:

- **Social Distancing**
The furniture in all classrooms has been arranged in such a manner that social distance is maintained among our learners. In that vein at certain grade levels, some classes have been split.
Learners from Nursery to Grade 2 will be picked up from their classrooms whereas the Upper School learners will sit in designated shelters.
- **Wearing of Masks**
Wearing of masks for the first graders to the seventh graders is mandatory while they are in school. It is the parents' responsibility to ensure that every child comes to school in a mask. However, Nursery and Reception children are exempt from wearing masks as advised by health experts.
- **Wash points**
Hand wash buckets have been placed at various points in the school to ensure all our learners have access to water for washing hands. Learners in higher grades will be encouraged to carry their own hand sanitizers

2.0 AFTERNOON PROGRAMME

The afternoon programme for Grades 1 to 6 will commence on Tuesday 6th October, 2020. Further details of the programme will be communicated to you later.

3.0 SCHOOL CAFETERIA

The School Cafeteria will continue to sell wholesome meals, drinks and water. Parents who wish to make prepayments can deposit their money in the Bank Account with the following details:

Account Name:	Lake Road PTA School - REVENUE ACCOUNT
Bank Name :	Zambia National Commercial Bank
Account Number:	5697472300236
Branch :	Woodlands
Branch Code :	085

Kindly avail the deposit slip to the Accounts Section for an official receipt.

4.0 SCHOOL BASED ASSESSMENT

With effect from this term, learners in Grade 5 and 6 will sit School Based Assessments. These will form an integral part of the teaching and learning process. Marks scored in these assessments will be recorded and will constitute 30% of the final mark to be obtained in the Grade 7 Composite Examination. Therefore all learners at this level should be encouraged to develop a positive attitude towards their schoolwork and exert themselves fully to their studies.

5.0 E- LEARNING PLATFORM

From time to time, teachers will post various activities such as quizzes and assignments on the e-platform. Notification will be given through Group WhatsApp. Learners are encouraged to log in and carry out the given tasks.

6.0 SCHOOL CALENDAR

Please take note of the following important dates.

DATE	EVENT
14.09.2020	Schools open for Examination Classes
21.09.2020	Grade 5 & 6 report to School
28.09.2020	Nursery to Grade 4 report to School
05.10.2020	World Teachers' Day
06.10.2020	Afternoon Programme commences
06.10.20-09.10.20	Grade 7 Mock Examinations
18.10.2020	National Day of Prayer
24.10.2020	National Day
20.11.2020	Afternoon Programme ends
23.11.20-27.11.20	End of Term Examinations: Grade 1-6
04.12.2020	Term ends for Grade 1-6
21.12.20-24.12.20	Grade 7 Composite Examinations

We thank all the parents and guardians for their unwavering support. Keep safe.

Yours faithfully
Lake Road PTA School



K C Sichela
Head Teacher-Primary

CIRCULAR TO PARENTS



Friday 25th September, 2020

Circular No. 1 Term 3 & 2 2020